

**MEETINGS**  
**OF THE BOARD OF DIRECTORS OF**  
**THE CARTER G. WOODSON SCHOOL, INC.**

**MINUTES**  
**FISCAL YEAR 2023-2024**



CARTER G. WOODSON SCHOOL

Ariana Vargas Olivares  
School Board Chair

Phone: (336)723-6838  
Address: 437 Goldfloss St.  
Winston-Salem, NC, 27127

Terri Gullick  
CGWS Executive Director

THE BOARD OF DIRECTORS  
OF THE CARTER G. WOODSON SCHOOL, INC.  
437 GOLDFLOSS STREET ♦ WINSTON-SALEM, NC 27127  
cgwsboard@cartergwoodsonschool.org  
(336) 723-6838

## 2023-2024 MEETING SCHEDULE

*(Revised)*

2<sup>nd</sup> Monday of Each Month, 6:00 PM

(unless otherwise announced)

VIA ZOOM ONLY

*(Minutes are posted on the school website)*

### July 2023

*(No Meeting is Scheduled)*

**August 21-22, 2023**

Board and Staff Retreat

**September 11, 2023**

**October 9, 2023**

**October 19, 2023**

Closed Session Only

**November 13, 2023**

**December 2023**

*(No Meeting is Scheduled)*

**January 8, 2024**

**February 12, 2024**

**March 11, 2024**

*(No Regular Meeting is Scheduled)*

**March 23, 2024**

Annual Board Meeting

**April 9, 2024**

**May 13, 2024**

**May 16, 2024**

Emergency Closed Meeting

**June 10, 2024**

The CGWS faculty and staff, parents, students, other stakeholders, and the general public are cordially invited to attend board meetings, except for closed or special sessions.

Revised 05/16/2024

**MEETING OF THE BOARD OF DIRECTORS  
OF THE CARTER G. WOODSON SCHOOL, INC.**

**JULY 2023**

*No Meeting is Scheduled*

MEETING OF THE BOARD OF DIRECTORS  
OF THE CARTER G. WOODSON SCHOOL, INC.

**AUGUST 21-22 2023**

*Annual Board and Staff Retreat  
Meeting Booklet is Available for Viewing  
at the Ruth M. Hopkins Administration Building  
Front Office*



**MEETING OF THE BOARD OF DIRECTORS  
OF THE CARTER G. WOODSON SCHOOL, INC.  
VIA ZOOM ONLY**

**September 11, 2023**

**MINUTES**

**Ariana Vargas Olivares, Board Chair, Presiding**

**BOARD MEMBERS PRESENT**

Ariana Vargas Olivares, Chair  
Hazel Mack, Esq.  
Kenneth Love, Esq.  
Dr. Thomas C. Coaxum  
Darlene Steele  
Jeffrey Baldwin  
Nelson Malloy  
Hon. Denise Hartsfield  
Jane McKim

**BOARD MEMBERS ABSENT**

**CGW SCHOOL ADMINISTRATORS,  
FACULTY & STAFF**

Terri Gullick, School Director  
Dr. Cassandra Gregory – Asst School Director  
Shonda Holmes, Financial Director  
Rasheedah Shankle, Development Director  
Debra Gaines, Curriculum Coordinator

**CONTRACTORS & OTHER  
STAKEHOLDERS**

Aynn Daniels, CGWS Compliance Consultant  
Abby Bottoms, CSRM Charter Success Partners  
Shirley Fulp-Causser, Corresponding/  
Recording Board Secretary

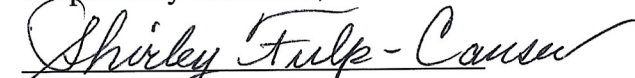
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- I. CALL TO ORDER AND WELCOME.** Ms. Olivares, Board Chair, called the meeting to order and welcomed participants *circa* 6:07 PM.
  - II. DIRECTORS' ROLL CALL.** At roll call, six out of nine directors were present, thus establishing a quorum for the meeting to proceed.
  - III. ETHICS ACKNOWLEDGEMENT.** Upon the board chair's inquiry, no director indicated any conflicts with the agenda items.
  - IV. AGENDA REVIEW.** No changes to the agenda were made. Jane McKim and Nelson Malloy arrived during the agenda review; hence, the total directors present was eight.
  - V. REVIEW OF MINUTES OF JUNE 19, 2023.** Darlene Steele moved that the board adopt the minutes of June 19, 2023 as written. Hazel Mack seconded the motion and it was carried.
  - VI. GUEST RESIDENT ARTIST.** Ms. Mack led the discussion about Ms. Charlotte O'Neal (a/k/a "Mama C") who will be in Winston-Salem, NC during October 2023. Ms.

the attorneys and the public body. Ms. Steele seconded the motion, and it was so carried.

Discussion items for the closed session having been exhausted, Ms. Mack moved that the closed session be terminated. Ms. Steele seconded the motion and it was carried.

**ADJOURNMENT OF REGULAR SESSION.** Ms. Mack moved that the general session be closed. Judge Hartsfield seconded the motion, and it was carried. The meeting ended at 7:49 PM.

Respectfully submitted,



Shirley Fulp-Causser

Corresponding/Recording Secretary to the Board of Directors



Nelson Malloy  
Board Secretary

NORTH CAROLINA PRAYER CERTIFICATION AND SINGLE SET OF ASSURANCES  
The Elementary and Secondary Education Act of 1965  
The Every Student Succeeds Act of 2015 (P.L. 114-95)

SEC. 8524. [20 U.S.C. 7904] SCHOOL PRAYER.

CERTIFICATION. -- As a condition of receiving funds under this Act, we hereby certify in writing to the State educational agency that no policy of the local educational agency prevents, or otherwise denies participation in, constitutionally protected prayer in public elementary and secondary schools.

SEC. 8306. [20 U.S.C. 7846] OTHER GENERAL ASSURANCES.

ASSURANCES.—Any applicant, other than a State educational agency that submits a plan or application under this Act, shall have on file with the State educational agency a single set of assurances, applicable to each program for which a plan or application is submitted, that provides that—

- (1) each such program will be administered in accordance with all applicable statutes, regulations, program plans, and applications;
- (2)(A) the control of funds provided under each such program and title to property acquired with program funds will be in a public agency or in a eligible private agency, institution, organization, or Indian tribe, if the law authorizing the program provides for assistance to those entities; and (B) the public agency, eligible private agency, institution, or organization, or Indian tribe will administer the funds and property to the extent required by the authorizing statutes;
- (3) the applicant will adopt and use proper methods of administering each such program, including— (A) the enforcement of any obligations imposed by law on agencies, institutions, organizations, and other recipients responsible for carrying out each program; and (B) the correction of deficiencies in program operations that are identified through audits, monitoring, or evaluation;
- (4) the applicant will cooperate in carrying out any evaluation of each such program conducted by or for the State educational agency, the Secretary, or other Federal officials;
- (5) the applicant will use such fiscal control and fund accounting procedures as will ensure proper disbursement of, and accounting for, Federal funds paid to the applicant under each such program;
- (6) the applicant will— (A) submit such reports to the State educational agency (which shall make the reports available to the Governor) and the Secretary as the State educational agency and Secretary may require to enable the State educational agency and the Secretary to perform their duties under each such program; and (B) maintain such records, provide such information, and afford such access to the records as the State educational agency (after consultation with the Governor) or the Secretary may reasonably require to carry out the State educational agency's or the Secretary's duties; and
- (7) before the application was submitted, the applicant afforded a reasonable opportunity for public comment on the application and considered such comment.
- (8) the applicant will comply with the provisions of Section 427 of GEPA, enacted as part of the Improving America's Schools Act of 1994 (Pub. L. 103-382).

Agency Name: Carter G. Woodson School 34ED

I HEREBY CERTIFY that to the best of my knowledge, the agency complies with aforementioned assurances; the agency named above has authorized me as its representative to file this application; and such action is recorded in the minutes of the ~~agency's~~ meeting held on 7/1/23. (Month/Day/Year)

Terri Gullick

Printed Name of Superintendent

Terri Gullick  
FB8DEA775B84A0

Signature of Superintendent

Date



**MEETING OF THE BOARD OF DIRECTORS  
OF THE CARTER G. WOODSON SCHOOL, INC.  
VIA ZOOM ONLY**

**October 9, 2023**

**MINUTES**

**Hazel Mack, Esq., Presiding**

**BOARD MEMBERS PRESENT**

Kenneth Love, Esq.  
Hazel Mack, Esq.  
Nelson Malloy  
Darlene Steele  
Dr. Thomas C. Coaxum  
Jane McKim  
Jeffrey Baldwin

**BOARD MEMBERS ABSENT**

Ariana Vargas Olivares  
Hon. Denise Hartsfield

**CGW SCHOOL ADMINISTRATION,  
FACULTY & STAFF**

Terri Gullick, Executive Director  
Dr. Cassandra Gregory  
Rasheedah Shankle, Director of Development  
& Marketing  
Shonda Holmes, Director of Finance  
Debra Gaines, Curriculum Director  
Jamila Lindsay, HS ELA Faculty  
Karen Maddix, Director of EC Department

**CONTRACTORS & OTHER  
STAKEHOLDERS**

Abby Bottoms, Finance Director, Charter  
Success Partners  
Aynn Daniels, CGWS Compliance Officer  
Shirley Fulp-Causser, Corresponding/  
Recording Secretary to the Board

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- I. **CALL TO ORDER AND WELCOME.** Hazel Mack, Esq. called the meeting to order at 6:04 p.m.
  - II. **DIRECTORS' ROLL CALL (QUORUM).** At roll call, seven out of nine directors were present for the meeting, thus establishing a quorum.
  - III. **ETHICS ACKNOWLEDGEMENT.** Upon Ms. Mack's inquiry on the meeting agenda, no conflicts for director participation on any item were announced.
  - IV. **AGENDA REVIEW.** The agenda was accepted as written.
  - V. **FINANCIAL REPORT.** Abby Bottoms, Finance Director of Charter Success Partners (CSP), discussed the financial statement through August 31, 2023. She reviewed amounts of revenue and expense accounts, and year-to-date balances on line items/categories. No extraordinary budget items existed, and the accounts appeared to reflect the proposed budget.
  - VI. **MINUTES OF SEPTEMBER 11, 2023.** Ms. Steele moved that the minutes of September 11, 2023 be approved by the board as written; Mr. Malloy seconded the motion, and it was carried.

**MEETING OF THE BOARD OF DIRECTORS  
OF THE CARTER G. WOODSON SCHOOL, INC.  
VIA ZOOM ONLY**

**November 13, 2023**

**MINUTES**

**Hazel Mack, Esq., Presiding**

**BOARD MEMBERS PRESENT**

Hazel Mack, Esq.  
Ariana Vargas  
Jeffrey Baldwin  
Kenneth Love, Esq.  
Nelson Malloy  
Jane McKim  
Darlene Steele  
Dr. Thomas Coaxum  
Hon. Denise Hartsfield

**BOARD MEMBERS ABSENT**

**CGW SCHOOL ADMINISTRATION,  
FACULTY & STAFF**

Terri Gullick, Executive Director  
Dr. Cassandra Gregory  
Rasheedah Shankle, Director of Development  
& Marketing  
Shonda Holmes, Director of Finance  
Debra Gaines, Curriculum Director  
Karen Maddix, Director of EC Department  
Jamila Lindsey, ELA Faculty

**CONTRACTORS & OTHER  
STAKEHOLDERS**

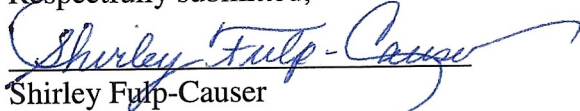
Abby Bottoms, Finance Director, Charter  
Success Partners  
Jay Sharpe, CPA CFE, Auditor  
Sharpe Patel CPA,  
Aynn Daniels, CGWS Compliance Officer  
Shirley Fulp-Causar, Corresponding/  
Recording Secretary to the Board

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- I. **CALL TO ORDER AND WELCOME.** Hazel Mack, Esq. called the meeting to order at 6:08 p.m.
  - II. **DIRECTORS' ROLL CALL (QUORUM).** At roll call, seven out of nine directors were present, thus establishing a quorum for the meeting.
  - III. **ETHICS ACKNOWLEDGEMENT.** Upon Ms. Mack's inquiry, no conflict for director participation on any agenda item was announced.
  - IV. **AGENDA REVIEW.** The agenda was unanimously accepted as written.
  - V. **FINANCIAL REPORT.** Abby Bottoms, Finance Director of Charter Success Partners (CSP), discussed the financial statement through September 30, 2023. She summarized the school's financial position categorically on revenue, expenses, capital, and budget alignment. Information technology expenditures were on the high end, but the specifics were delineated.
  - VI. **FINANCIAL AUDIT FOR THE FISCAL YEAR ENDED JUNE 30, 2023—Jay Sharpe, CPA/CFE, Sharpe Patel PLLC.** Mr. Sharpe Patel completed CGWS's audit for the fiscal year ended June 30, 2023. It was submitted to and uploaded by Aynn Daniels, CGWS compliance

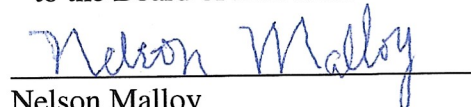
- ◆ Honor roll and achievement awards were given last week.
- ◆ Students of the month have been designated.
- ◆ PBIS and Classcraft celebrations are planned for December.
- ◆ Thanksgiving meal schoolwide is planned for November 21<sup>st</sup> (adults will pay \$10 each)
- ◆ Ms. Shankle, Development Director, will run a Tuesday Giving campaign.

- XI. CLOSED SESSION.** Judge Hartsfield moved that the board go into closed session to prevent the disclosure of information that is privileged and confidential pursuant to NC Gen. Stat. §143.318.11(a)(1). Ms. Mack seconded the motion, and it was carried. The closed session began at 7:03 PM. Upon completion of the privileged discussion, Judge Hartsfield moved that session be closed, Ms. McKim seconded, and the motion was carried.
- XII. REGULAR MEETING ADJOURNMENT.** Judge Hartsfield moved that the board adjourn its regular meeting. Ms. Steele seconded, and the motion was carried. The board meeting adjourned finally *circa* 8:22 PM.

Respectfully submitted,

  
\_\_\_\_\_  
Shirley Fulp-Causser

Corresponding/Recording Secretary  
to the Board of Directors

  
\_\_\_\_\_  
Nelson Malloy  
Board Secretary



**MEETING OF THE BOARD OF DIRECTORS  
OF THE CARTER G. WOODSON SCHOOL, INC.**

**December 2023  
NO MEETING WAS SCHEDULED**

**MEETING OF THE BOARD OF DIRECTORS  
OF THE CARTER G. WOODSON SCHOOL, INC.  
VIA ZOOM ONLY**

**January 8, 2024**

**MINUTES**

**Hazel Mack, Esq., Presiding**

**BOARD MEMBERS PRESENT**

Hazel Mack, Esq.  
Ariana Vargas  
Jeffrey Baldwin  
Kenneth Love, Esq.  
Nelson Malloy  
Jane McKim  
Darlene Steele  
Dr. Thomas Coaxum  
Hon. Denise Hartsfield

**BOARD MEMBERS ABSENT**

**CGW SCHOOL ADMINISTRATION,  
FACULTY & STAFF**

Terri Gullick, Executive Director  
Dr. Cassandra Gregory  
Rasheedah Shankle, Director of Development  
& Marketing  
Shonda Holmes, Director of Finance

**CONTRACTORS & OTHER  
STAKEHOLDERS**

Representative. Charter Success Partners

**RECORDING SECRETARY--ABSENT**

Shirley Fulp-Causar, Corresponding/  
Recording Secretary to the Board

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*In the absence of the corresponding/recording board secretary, the meeting for January 8, 2024 was to have been electronically recorded via the Zoom system. However, the Zoom recording has been irretrievable to date. The brief notes herein, therefore, reflect participants' recall of the proceedings.*

The meeting was opened by Ariana Vargas Olivares, the board chair, *circa* 6:00 pm. A quorum of members was present. The meeting agenda was followed as written. In accordance with the ethics acknowledgement, no conflicts were announced. The minutes for November 13, 2023 were reviewed and unanimously approved as written. All other items were discussed, and none needed to be voted upon.

A motion was entered for the regular meeting to end and closed session to begin. The motion was properly seconded and unanimously approved. The closed session occurred according to guidelines of NC Gen. Stat. §143-318.11(1). A motion was entered and duly seconded for the closed session to adjourn, and the motion was unanimously approved.

The agenda for January 8, 2024 is attached hereto and made a part of these brief minutes.

**MEETING OF THE BOARD OF DIRECTORS  
OF THE CARTER G. WOODSON SCHOOL, INC.  
(VIA ZOOM)**

**JANUARY 8, 2024**

**AGENDA**

- I. CALL TO ORDER AND WELCOME
- II. DIRECTORS' ROLL CALL (QUORUM)
- III. ETHICS ACKNOWLEDGEMENT
- IV. AGENDA REVIEW
- V. FINANCIAL REPORT—Charter Success Partners
- VI. REVIEW OF MINUTES OF NOVEMBER 13, 2023 BOARD MEETING
- VII. COMPLIANCE MATTERS—Submitted by Aynn Daniels, CGWS Compliance Consultant
  - ◆ Transportation Grant
- VIII. 2023-24 WINTER BASKETBALL SCHEDULES—Provided by Ronald Gills, Athletic Director
- IX. ADMINISTRATIVE REPORTS/DISCUSSION—Terri Gullick, School Director
  - ◆ Letter to parents—Comprehensive Support & Improvement Low Performing (CSI-LP) School
  - ◆ NCSBE Academic Growth Award and Cover Letter to CGWS, School Year 2022-23
  - ◆ Other Matters
- X. ADJOURNMENT OF REGULAR MEETING
- XI. CLOSED SESSION (To prevent the disclosure of information that is privileged or confidential pursuant to the laws of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the NC General Statutes. § 143-318.11(1))

**MEETING OF THE BOARD OF DIRECTORS  
OF THE CARTER G. WOODSON SCHOOL, INC.  
VIA ZOOM ONLY**

**February 12, 2024**

**MINUTES**

**Kenneth Love, Board Chair-Elect  
Presiding**

**BOARD MEMBERS PRESENT**

Hazel Mack, Esq.  
Kenneth Love, Esq.  
Darlene Steele  
Dr. Thomas Coaxum  
Jane McKim  
Jeffrey Baldwin  
Nelson Malloy

**BOARD MEMBERS ABSENT**

Ariana Vargas, Chair  
Judge Denise Hartsfield

**CGW SCHOOL ADMINISTRATION,  
FACULTY & STAFF**

Terri Gullick, Executive Director  
Cassandra Gregory, Assistant Executive Director  
Rasheedah Shankle, Director of Development  
& Marketing  
Shonda Holmes, Director of Finance  
Karen Maddix, Exceptional Children's Director  
Stacey Morris, 4<sup>th</sup> Grade Teacher  
Jamila Lindsay, HS ELA Teacher

**CONTRACTORS & OTHER  
STAKEHOLDERS**

Abby Bottoms, Charter Success Partners  
Aynn Daniels, CGW Compliance Consultant  
Shirley Fulp-Causar, Corresponding/  
Recording Secretary to the Board

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- I. **CALL TO ORDER AND WELCOME.** Kenneth Love called the meeting to order at 6:05 PM.
  - II. **DIRECTORS' ROLL CALL (QUORUM).** At roll call, seven out of nine directors were present, thus establishing a quorum of participants for the meeting.
  - III. **ETHICS ACKNOWLEDGEMENT.** The directors acknowledged the ethics requirement and announced no conflicts of interest with the topics outlined in the agenda.
  - IV. **AGENDA REVIEW.** The agenda was accepted as written.
  - V. **FINANCIAL REPORT.** Abby Bottom of Charter Success Partners reviewed the 2023 year-end financial statement at December 31, 2023 with the board. She advised that revenue and a few specific expense line items be closely analyzed for the purpose of projecting those amounts as accurately as possible on the 2024 budget. Otherwise, the 2023 budget produced no extraordinary measures of concern.



# ANNUAL MEETING

OF THE BOARD OF DIRECTORS OF THE CARTER G. WOODSON SCHOOL, INC.  
Annex Building, Computer Laboratory (and Zoom Link Provided)  
420 Goldfloss Street ♦ Winston-Salem, NC 27127

MARCH 23, 2024, 10:00 AM

## MINUTES

Ariana Vargas Olivares, Board Chair  
Presiding

### BOARD MEMBERS PRESENT

Ariana Vargas  
Hazel Mack, Esq.  
Kenneth Love, Esq.  
Darlene Steele  
Dr. Thomas Coaxum  
Jane McKim  
Nelson Malloy

### BOARD MEMBERS

Judge Denise Hartsfield  
Jeffrey Baldwin

### CGW SCHOOL ADMINISTRATION, FACULTY & STAFF

Terri Gullick, Executive Director  
Cassandra Gregory, Assistant Executive Director  
Rasheedah Shankle, Director of Development  
& Marketing  
Shonda Holmes, Director of Finance  
Brandon Johnson, Faculty  
Riya Oti, Faculty  
Sophia Scarlett, Faculty  
Reketa Clardy, Faculty

### CONTRACTORS & OTHER STAKEHOLDERS

Aynn Daniels, CGW Compliance Consultant  
Shirley Fulp-Causar, Corresponding/  
Recording Secretary to the Board

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- I. **CALL TO ORDER AND WELCOME.** Ms. Olivares called the meeting to order and welcomed participants at 10:00 A.M.
  - II. **DIRECTORS' ROLL CALL.** At roll call, seven of the nine directors were present, constituting a quorum for the meeting.
  - III. **ETHICS ACKNOWLEDGEMENT.** Participants acknowledged the ethics requirements and noted no conflicts of interest as to agenda items for discussion.
  - IV. **AGENDA REVIEW.** Upon review, the directors approved the agenda as written.

**E. SCHOOL IMPROVEMENT COMMITTEE—JANE MCKIM, CHAIR.** The committee chair reported that another meeting of the committee is planned in the near future.

**F. DEVELOPMENT, MARKETING & FUNDRAISING COMMITTEE—HAZEL MACK, CHAIR**

- Committee Updates and Projections. Ms. Mack reported that this committee meets weekly. Several matters and/or activities are under review.
- Rasheeda Shankle, CGWS Development Director, will give a detailed report during the April 2024 board meeting as follows:
  - The main fundraiser is the 2024 Salem Community Fair, a fundraiser for the next summer study abroad program. The fair will be set up on CGWS property May 10-12, 2024. The committee hopes to attract 5,000 attendees for vendor items, thrill rides, and games.
  - Giving Tuesday, Hoodie Sales, and Other 2023-2024 Fundraising Activities
- Marketing Plan for School Year 2024-2025. *To be drafted.*
- Alumni reunion(s). Ms. Olivares reported that her classmates have been asking to have a formal 10-year reunion. She will seek provide additional information in the future. (The reunion committee is not a board committee.)

**VI. JOINT ADMINISTRATIVE REPORT—TERRI GULLICK, EXECUTIVE SCHOOL DIRECTOR, and CASSANDRA GREGORY, ASSISTANT SCHOOL DIRECTOR**  
*Ms. Gullick and Dr. Gregory provided comprehensive outlines and discussion (attached to these minutes).*

**VII. REVIEW OF FIDUCIARY RESPONSIBILITIES & GOVERNANCE.**

**A. NORTH CAROLINA CHARTER SCHOOL BOARD'S RESPONSIBILITIES, PER NCDPI.** The board reviewed the list provided in the board packet and concurred that all requirements are being met.

**B. REVIEW/UPDATE(S) ON BOARD MEMBERS' CONTACT INFORMATION.** No new information was indicated.

**C. REVIEW TERMS OF SERVICE FOR CURRENT BOARD MEMBERS AND OFFICERS.**

- The following officers for School Year 2024-2025 were elected by majority vote:  
Kenneth Love, Board Chair  
Ariana Vargas Olivares, Vice Chair/Chair-elect  
Nelson Malloy, Secretary  
Thomas Coaxum, Treasurer
- Terms of office are to be reviewed, pending attorney advice on the bylaws. The minutes for April 8, 2024 must include language that the bylaw revisions will be discussed at the May 2024 board meeting. An announcement will also appear on CGWS' website.



**MEETING OF THE BOARD OF DIRECTORS  
OF THE CARTER G. WOODSON SCHOOL, INC.  
VIA ZOOM ONLY**

**April 9, 2024**

**MINUTES**

**Ariana Vargas Olivares, Board Chair  
Presiding**

**BOARD MEMBERS PRESENT**

Ariana Vargas Olivares  
Hazel Mack, Esq.  
Dr. Thomas Coaxum  
Jane McKim  
Darlene Steele  
Nelson Malloy

**BOARD MEMBERS ABSENT**

Kenneth Love, Esq.  
Judge Denise Hartsfield  
Jeffrey Baldwin

**CGW SCHOOL ADMINISTRATION,  
FACULTY & STAFF**

Terri Gullick, Executive Director  
Cassandra Gregory, Assistant Executive Director  
Rasheedah Shankle, Director of Development  
& Marketing  
Shonda Holmes, Director of Finance  
Karen Maddix, Exceptional Children's Director  
Julia Hare, High School Faculty

**CONTRACTORS & OTHER  
STAKEHOLDERS**

Abby Bottoms, Charter Success Partners  
Aynn Daniels, Compliance Consultant  
Shirley Fulp-Causser, Corresponding/  
Recording Secretary to the Board

- 
- I. CALL TO ORDER AND WELCOME.** The board chair called the meeting to order at 6:00 PM.
  - II. DIRECTORS' ROLL CALL (QUORUM).** At roll call, six out of the nine directors were present, thus establishing a quorum, and the meeting began.
  - III. ETHICS ACKNOWLEDGEMENT.** The directors acknowledged the ethics requirement and announced no conflicts of interest with the topics outlined in the agenda.
  - IV. AGENDA REVIEW.** The board chair requested that the committee reports in general be omitted for this meeting. Otherwise, the agenda was unanimously accepted as written.
  - V. FINANCIAL REPORT.** Abby Bottom of Charter Success Partners reviewed the 2023-2024 financial statements through February 29, 2024. She reviewed revenue and expenditure amounts used/spent and balances to date, as well as fiscal year-end projections for surplus or deficit across line items. She also reiterated measures to ensure that CGWS's financial standing remains strong.
  - VI. REVIEW OF MINUTES.**
    - A. JANUARY 8, 2024.** The board unanimously agreed to hold off on voting on the minutes for January 8, 2024.

**MEETING OF THE BOARD OF DIRECTORS  
OF THE CARTER G. WOODSON SCHOOL, INC.  
VIA ZOOM ONLY**

**May 13, 2024**

**MINUTES**

**Ariana Vargas Olivares, Board Chair  
Presiding**

**BOARD MEMBERS PRESENT**

Ariana Vargas Olivares  
Hazel Mack, Esq.  
Dr. Thomas Coaxum  
Darlene Steele  
Nelson Malloy  
Jeffrey Baldwin  
Kenneth Love, Esq.

**BOARD MEMBERS ABSENT**

Judge Denise Hartsfield  
Jane McKim

**CGW SCHOOL ADMINISTRATION,  
FACULTY & STAFF**

Terri Gullick, Executive Director  
Cassandra Gregory, Assistant Executive Director  
Rasheedah Shankle, Director of Development  
& Marketing  
Shonda Holmes, Director of Finance  
Karen Maddix, Director of EC Department  
Stacey Morris, Faculty  
Sophia Scarlett, Faculty  
Jamila Lindsay, Faculty

**CONTRACTORS & OTHER  
STAKEHOLDERS**

Abby Bottoms, Charter Success Partners  
Effrainguan Muhammad, EM Community  
Solutions  
Shirley Fulp-Causser, Corresponding/  
Recording Secretary to the Board

- 
- I. CALL TO ORDER AND WELCOME.** The board chair called the meeting to order at 6:02 PM.
- II. DIRECTORS' ROLL CALL (QUORUM).** At roll call, six out of nine directors were present, thus establishing a quorum for meeting purposes. Mr. Love arrived later at 6:10 PM, for a total of seven directors present.
- III. ETHICS ACKNOWLEDGEMENT.** Upon acknowledging the ethics responsibility, no conflicts of interest were announced by any director.
- IV. AGENDA REVIEW.** The directors approved the agenda as written.
- V. FINANCIAL REPORT—Charter Success Partners (CSP).** Abby Bottoms, CSP Director of Finance, discussed the financial report as of March 31, 2024. She informed that all amounts reflected on the report have been reconciled to that date. 85% of expected revenue has been received, and 89% of budgeted expenses have been paid. She also provided estimates for end-of-year revenue yet to be received, end-of-year expenses to be paid and end-of-year surplus/deficit projected.
- VI. REVIEW OF MINUTES**
- A. MARCH 23, 2024 Annual Meeting.** Hazel Mack moved for the minutes of March 23, 2024 to be accepted as written. Ms. Steele seconded the motion, and it was carried.